**Heart of the Civil War Heritage Area**

**FY24 Mini-Grant Application Narrative**

**Organization Name**: Click here to enter text.

**Project Name**: Click here to enter text.

Please restate your **project description** from the application form (50 word maximum):

1. **Project timeline**: use this table to show the steps needed to complete your project. Be as specific as possible.

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| **Activity** | **Anticipated completion date** |
| *Example: Write draft brochure script, vet with historical society curator and academics at local college, and revise as necessary* | *Feb. 30, 2024 (first draft); August 15 (final draft complete for graphic designer)* |
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1. **Project budget**: Use the table below to indicate all of the expenses for your project budget and where funding for each expense will come from (the grant, cash match or in-kind match). State the basis of the cost (i.e. cost per hour/per piece). Note that line items should match with the project timeline (above). Proposals or estimates may be included in the application attachments. **Single line item budgets will not be eligible for funding.**

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| **LINE ITEM** | **MINI-GRANT FUND** | **CASH MATCH** | **IN-KIND MATCH** | **TOTAL** |
| *Example: Consulting Historian/writer, 40 hours @$50 each*  | *$1,000* | *$1,000* |  | *$2,000* |
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1. Does this project have **urgency**? Briefly explain why the project should happen at this time.
2. How does this project relate to the goals outlined in the [Heritage Area's **Management Plan**](http://www.heartofthecivilwar.org/stakeholders/management-plan) or [Strategic Plan](https://www.heartofthecivilwar.org/stakeholders/strategic-plan)? Be as specific as possible in listing goals. (Maximum 400 words)
3. How will **partnerships** be formed or strengthened through this project? Will you work with your county tourism organization (DMO), scenic byway, Main Street community, local museum consortium or association? Be specific about how partners are involved in this project. (Maximum 400 words)
4. How/where will you secure **matching** **funds** beyond the HCWHA mini-grant to complete this project? Grant awards must be matched $1:$1 from non-state sources. (Maximum 400 words)
5. How will you complete this project if you only receive **partial** **funding**? (Maximum 400 words)
6. If your project will create a tangible product (either physically or virtually), how will it be **maintained** after the grant period has ended? (Maximum 400 words)