

**FY 2020 MHAA Project Grant Intent to Apply Form****Intent to Apply****INSTRUCTIONS**

- All questions with a red asterisk (\*) require answers.
- Please use plain text. Content will not retain formatting such as bold, italics, or bullets.
- When you have completed your application, click Review. You will be given a final opportunity to review your Intent to Apply. If you have included all the required answers and materials, you will be able to click Submit.
- You must submit your Intent to Apply form no later than **11:59 p.m. on January 31, 2019.**

**HOW TO**

- **Spell-check:** click the check mark to the right of the answer field.
- **Save a draft:** click Save and Finish Later at the top and bottom of each page. You may also click Next to continue the application, which will also save your work.

**Completing an Intent to Apply form does not in any way commit your organization to completing a full application.**

**Once your Intent to Apply form is processed, you will receive an email with a link to complete a full application, should you decide to proceed.**

**Applicant Information****Federal Tax ID**

(Also known as the Employer Identification Number or EIN). This is generally a 9-digit number, e.g. 52-1234567.

**Applicant Organization****Address****City****State**

- Select One -

**Zip Code**

<b>Primary Project Contact Person</b>	
<b>Prefix</b> - Select One -	<b>First Name</b>
	<b>Last Name</b>
<b>Title</b>	
<b>Office Phone</b>	
	<b>Extension</b>
<b>E-mail</b>	
<b>Address</b>	
<b>City</b>	<b>State</b> - Select One -
	<b>Zip Code</b>
<b>Primary Contact's Role on the Project</b>	

<b>Project Description</b>
<p><b>Heritage Area</b> Check all that apply. If you aren't sure which heritage area your project is in, click <a href="#">here</a> for a map.</p> <p><b>County where the project will take place:</b></p> <p><b>Project Title</b></p> <p><b>What type of project are you requesting funding for?</b> The following types of activities are eligible to receive MHAA funding:</p>

- **Capital** - Acquisition, Development, Rehabilitation, Restoration, Pre-Development (Construction and Pre-Construction), Trails
- **Non-Capital** - Planning, Research, Interpretation, Exhibits, Digital Resources, Signage, Archeology, Educational Programs, Seminars, Conferences, Performances, Commemorations, Festivals

**Project Description**

Briefly describe your project, including what your end results and products will be.

**Benefit to the Heritage Area**

Briefly discuss how your project will benefit heritage tourism in your local heritage area.

**Project Budget**

**When typing in dollar amounts, only enter numbers. Round the amounts to the nearest dollar.**

**MHAA grant funds requested**

The minimum amount you can request is \$5,000. The maximum amount is \$50,000 for non-capital projects and \$100,000 for capital projects.

**Cash Match**

You must match MHAA funds dollar for dollar, and 75% of your match must be cash match. This amount should be 75% or more of your requested grant amount.

**In-Kind Match**

No more than 25% of your match can be in-kind match. This amount should be no more than 25% of the amount you are requesting.