**Heart of the Civil War Heritage Area**

**FY18 Mini-Grant Application Narrative**

**Organization Name**: Click here to enter text.

**Project Name**: Click here to enter text.

1. **Project timeline**: use this table to show the steps needed to complete your project. Be as specific as possible.

|  |  |
| --- | --- |
| **Activity** | **Anticipated completion date** |
| *Example: Write draft brochure script, vet with historical society curator and academics at local college, and revise as necessary* | *July 30, 2018 (first draft); August 15 (final draft complete for graphic designer)* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

1. **Project budget**: Use the table below to indicate all of the expenses for your project budget and where funding for each expense will come from (the grant, cash match or in-kind match). Note that line items should match with the project timeline (above).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **LINE ITEM** | **MINI-GRANT FUND** | **CASH MATCH** | **IN-KIND MATCH** | **TOTAL** |
| *Example: Consulting Historian/writer, 40 hours @$50 each* | *$1,000* | *$1,000* |  | *$2,000* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Does this project have **urgency**? Explain why the project should happen at this time. (Maximum 150 words)
2. How does this project relate to the goals outlined in the [Heritage Area's **Management Plan**](http://www.heartofthecivilwar.org/stakeholders/management-plan)? Be as specific as possible in listing goals. (Maximum 150 words)
3. What **partnerships** will you form or strengthen through this project? Will you work with your county tourism organization (DMO), scenic byway, Main Street community, local museum consortium or association? (Maximum 150 words)
4. How/where will you secure **matching** **funds** beyond the HCWHA mini-grant to complete this project? Grant awards must be matched $1:$1 from non-state sources. (Maximum 150 words)
5. How will you complete this project if you only receive **partial** **funding**? (Maximum 150 words)
6. If your project will create a tangible product (either physically or virtually), how will it be **maintained** after the grant period has ended? (Maximum 150 words)